These application requirements apply to the following programs: Master of Arts in Sport Psychology; Graduate Certificate in Exercise and Sport Performance; and Graduate Certificate in Sport Management.

Individuals interested in taking courses for credit but not interested in pursuing a degree or certificate should apply as a nondegree student, submitting only the completed Application Form and the nonrefundable application fee.

- **Application/Statistical Information Form.** Please type or print legibly on the Application Form. Provide all requested information, sign and date the application.

  The information requested on the Statistical Information Form provides the University with a profile of its students and statistical data required for funding from the federal government and foundations. An applicant’s admission to the University will not be affected if all questions are not answered.

- **Nonrefundable application fee.** This fee must accompany the Application Form. Please make checks payable to John F. Kennedy University.

  - MA Degree  $60  
  - Nondegree/Certificate  $40  
  - International Student (all programs)  $40

- **One set of official transcripts** of the conferred BA degree and any post-Bachelor credits or degrees. Transcripts must be sent directly to the Admissions Office from the issuing institution to be considered official. Transcripts then become the property of the University and will not be returned or released to another party.

- **Bachelor’s degree** from an institution whose accreditation is recognized by the Council for Higher Education Accreditation (CHEA). The awarding of the degree must be indicated on an official transcript.

- **Personal statement.** Please the other side for guidelines.

- **Three completed recommendation forms** that attest to the applicant’s suitability for the graduate program in Sport Psychology. Three forms are attached and two should be completed by former or current instructors.

- **Personal interview** with the program chair or faculty advisor. Once the completed application is received, applicants will be contacted by the program to schedule an interview. Out of area applicants may be admitted provisionally based on their completed application file and then will meet with the program chair or faculty advisor upon arrival.

Please see the other side for additional information.

All application documentation must be submitted directly to: John F. Kennedy University 
Admissions Office 
100 Ellinwood Way 
Pleasant Hill CA 94523-4817
Additional Requirements for International Applicants

- Certification of Finances.
- Certified translations of all transcripts, if not in English.
- Proof of English proficiency, if native language is not English. English proficiency may be met by achieving the following:
  - on the Test of English as a Foreign Language (TOEFL), 550 on the paper-based test, 213 on the computer-based test, or 79-80 on the Internet-based version,
  - with the International English Language Testing System (IELTS), a score of 6 with no band lower than 5.5, or
  - by other measures which may be reviewed on a case-by-case basis.

Notes:
1. Applicants must have the equivalent of a US Bachelor’s degree.
2. The United States Citizenship and Immigration Services (USCIS) requires that the name on the application match exactly with the name on the passport.

Applicants who wish to transfer from other approved US educational institutions must fulfill all application and admission requirements and be in good standing as full-time students in their present institution.

Contact the International Student Advisor at 925.969.3339 with any questions regarding international student application or admissions.

Written Personal Statement Guidelines

The personal statement is an essential component of the application and will be reviewed during the interview.

Purpose:
- Facilitate the process of synthesizing your interests and goals in the area of sport psychology
- Provide a sample of your writing abilities.
- Expedite the interviewers’ gathering of information about you.
- Assess your self-awareness and disclosures about your personal, familial, cultural, and community patterns.

Format:
- Word-processed and double-spaced.
- 3 - 4 pages in length.
- Submitted in duplicate to the JFKU Admissions Office at least one week prior to the scheduled interview date to allow adequate time for processing and faculty review.

Content:
The personal statement should be a reflection of your interest and energy for the field of sport psychology. At a minimum, the statement must address:
- Why are you considering graduate school at this time?
- What do you believe are your strengths and weaknesses as a student? As a potential consultant?
- What would you like to gain from your experience in graduate school?
- Why do you want to be a consultant?

John F. Kennedy University reserves the right to verify the authenticity of a given document through contact with the issuing source. Documentation submitted in support of an application becomes the property of the University and will not be returned. Photocopies of documents submitted to support an application will not be given to applicants, students or outside parties.

John F. Kennedy University does not discriminate, in admissions or in access to programs, against qualified individuals with disabilities. Admissions decisions are made independent of need for financial aid.

Version 2/10
RECOMMENDATION FORM
College of Professional Studies
Sport Psychology Program

PLEASE TYPE OR PRINT CLEARLY IN INK.

Applicant’s Name______________________________________  Social Security Number ______________________

To the Applicant: The Family Educational and Privacy Act of 1974 gives students the right to review letters of recommendation. The law also permits students to waive the right if they choose, although such a waiver cannot be a condition of admission. Check the statement below that indicates your option. Then sign below and date.

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Please make a brief narrative statement here or attach a letter to this form. Please also complete the other side of this form.
Please assess the applicant on the qualities listed below by placing an “X” in the appropriate category. Use as your standard of comparison other studenters or employees whom you have known in a similar capacity.

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- [ ] Not recommended
- [ ] Recommended with reservations
- [ ] Recommended
- [ ] Highly recommended

If you check “Not recommended” or “Recommended with reservations”, please elaborate below.

I have known the applicant for ____ years, ____ months.

I know the applicant:  [ ] Slightly  [ ] Fairly well  [ ] Very well

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Name_____________________________________________________  Title_________________________________________

Organization_________________________________________________________Telephone___________________________

Address _________________________________________________________________________________________________

Signature____________________________________________________________ Date_______________________________

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