Applicants must hold a bachelor’s degree or higher from a regionally accredited college or university or an appropriately certified foreign institution where an overall grade point average of 3.0 or better was achieved, or where a grade point average of 2.75 or higher was achieved in the last 90 quarter units.

Applicants with an undergraduate grade point average of 2.0 to 2.74 may be accepted to John F. Kennedy University on probation. Students who receive a grade below “B” during their first 9-quarter units while on probation are disqualified and must apply for admission.

Potential applicants who have not completed their bachelor’s degree should inquire about the bachelor completion program in business administration offered at JFK University and the linked BSBA/MBA opportunity available.

- **Application.** Applicants are encouraged to apply online at [https://secure.jfku.edu/application/](https://secure.jfku.edu/application/). An application can also be downloaded at [http://www.jfku.edu/Admissions/Apply-to-JFK-University.html](http://www.jfku.edu/Admissions/Apply-to-JFK-University.html). Be sure to provide all requested information on the application.

  **Statistical Information Section:** The information requested provides the University with a profile of its students and statistical data required for funding from the federal government and foundations. An applicant’s admission to the University will not be affected if all questions are not answered.

- **Nonrefundable application fee.** This fee must accompany the Application Form. Please make checks payable to John F. Kennedy University.
  
  Master’s Degree $65  
  Nondegree $40

- **One set of official transcripts** of the conferred BA degree and any post-Bachelor credits or degrees. The Bachelor’s degree must be from an institution whose accreditation is recognized by the Council for Higher Education Accreditation (CHEA). The awarding of the degree must be indicated on an official transcript.

  **NOTE:** Transcripts not sent directly to the Admissions Office from the issuing institution must remain sealed to be considered official. Transcripts become the property of the University and will not be returned or released to another party.

- **Resumé.** Optional, but highly suggested for individuals with GPAs below 2.75.

All application documentation must be submitted directly to:

John F. Kennedy University  
Admissions Office  
100 Ellinwood Way  
Pleasant Hill CA 94523-4817

*Please see the next page for additional information.*
Additional Requirements for International Applicants

- Certification of Finances.
- Certified translations of all transcripts, if not in English.
- Proof of English proficiency, if native language is not English. English proficiency may be met by achieving the following:
  - on the Test of English as a Foreign Language (TOEFL), 550 on the paper-based test, 213 on the computer-based test, or 79-80 on the Internet-based version,
  - with the International English Language Testing System (IELTS), a score of 6 with no band lower than 5.5, or
  - successful completion of JFK University’s English Language program, or
  - by other measures which may be reviewed on a case-by-case basis.

Notes:  1. Applicants must have the equivalent of a US Bachelor’s degree.
  2. The United States Citizenship and Immigration Services (USCIS) requires that the name on the application match exactly with the name on the passport.

Applicants who wish to transfer from other approved US educational institutions must fulfill all application and admission requirements and be in good standing as full-time students in their present institution.

Contact the International Student Advisor at 925.969.4570 or isa@jfku.edu with any questions regarding international student application or admissions.

John F. Kennedy University reserves the right to verify the authenticity of a given document through contact with the issuing source. Documentation submitted in support of an application becomes the property of the University and will not be returned. Photocopies of documents submitted to support an application will not be given to applicants, students or outside parties.

John F. Kennedy University does not discriminate, in admissions or in access to programs, against qualified individuals on the basis of race, color, height, weight, national origin, religion, age, marital status, gender, sexual orientation, veteran status, or disability. Admissions decisions are made independent of need for financial aid.