Legal Studies at JFK University offers a Bachelor of Arts completion program and a Paralegal Certificate program, both of which are approved by the American Bar Association (ABA). The application requirements below apply to both programs. NOTE: An individual can earn a Paralegal certificate while completing the BA program; separate applications are not required.

- **Application.** Applicants are encouraged to apply online at [https://secure.jfku.edu/application/](https://secure.jfku.edu/application/). An application can also be downloaded at [http://www.jfku.edu/Admissions/Apply-to-JFK-University.html](http://www.jfku.edu/Admissions/Apply-to-JFK-University.html). Be sure to provide all requested information on the application.

  **Statistical Information Section:** The information requested provides the University with a profile of its students and statistical data required for funding from the federal government and foundations. An applicant’s admission to the University will not be affected if all questions are not answered.

- **Nonrefundable application fee.** This fee must accompany the Application Form. Please make checks payable to John F. Kennedy University.
  
  Bachelor’s Degree $65
  Certificate $40

- **One set of official transcripts** from all colleges and universities attended. Applicants must have an Associate’s degree or the equivalent or a baccalaureate degree with at least 54 quarter units, including English proficiency and other general education requirements.

  Transcripts not otherwise sent directly to the Admissions Office from the issuing institution must remain sealed to be considered official. Transcripts become the property of the University and will not be returned.

- **Writing sample.** See attached “Legal Studies Writing Sample” for details.

  *Please see the next page for additional information.*

All application documentation must be submitted directly to:

John F. Kennedy University
Admissions Office
100 Ellinwood Way
Pleasant Hill CA 94523-4817
Additional Requirements for International Applicants

- Certification of Finances.
- Certified translations of all transcripts, if not in English.
- Credential Evaluation Service Report. All international transcripts must be evaluated by an approved credential evaluation service showing course-by-course detail and lower/upper division breakdown.
- Proof of English proficiency, if native language is not English. English proficiency may be met by achieving the following:
  - on the Test of English as a Foreign Language (TOEFL), 550 on the paper-based test, 213 on the computer-based test, or 79-80 on the Internet-based version,
  - with the International English Language Testing System (IELTS), a score of 6 with no band lower than 5.5,
  - successful completion of JFK University’s English Language program, or
  - by other measures which may be reviewed on a case-by-case basis.

Notes:
1. The deadline for submission of application and required documentation is three months prior to the quarter of anticipated enrollment.
2. The United States Citizenship and Immigration Services (USCIS) requires that the name on the application match exactly with the name on the passport.

Applicants who wish to transfer from other approved US educational institutions must fulfill all application and admission requirements and be in good standing as full-time students in their present institution.

Contact the International Student Advisor at 925.969.4570 or isa@jfku.edu with any questions regarding international student application or admissions.

Nondegree Applicants

Individuals interested in taking courses for credit but not interested in pursuing a degree should apply for admission as nondegree students by submitting applications for admission with the appropriate nonrefundable application fee. Nondegree applicants are not required to submit transcripts.

John F. Kennedy University reserves the right to verify the authenticity of a given document through contact with the issuing source. Documentation submitted in support of an application becomes the property of the University and will not be returned. Photocopies of documents submitted to support an application will not be given to applicants, students or outside parties.

John F. Kennedy University does not discriminate, in admissions or in access to programs, against qualified individuals on the basis of race, color, height, weight, national origin, religion, age, marital status, gender, sexual orientation, veteran status, or disability. Admissions decisions are made independent of need for financial aid.
This essay is used by the Admissions Committee to determine that you are able to perform successfully the writing tasks you will encounter in your Legal Studies coursework.

Please read the following and complete your essay as instructed:

Five year-old Jim and his grandfather, Bud, were walking along the sidewalk to the local ice cream store. Jim was anxious and was about 45 feet ahead of his grandfather. Suddenly a speeding car came around a curve in the road, lost control, came onto the sidewalk, and hit and killed Jim. Bud was in no danger of being hit by the car, but seeing this tragedy, he suffered shock and great mental pain and anguish.

Controlling case law allows a mother, who witnessed her young child run over by a negligent driver, to recover damages for emotional distress, but refused to allow an unrelated bystander witness, who saw a baby killed in a similar auto accident, to recover damages for the emotional injuries she suffered. Base your judgment on the controlling case law described in the previous paragraph. In your essay, be sure to include:

- A brief summary of the case itself,
- A discussion of how the case law could be used to support Bud’s claim,
- Another discussion explaining how it could be used to exclude Bud’s claim, and
- A conclusion explaining which of these arguments you think should prevail.

There is no right or wrong answer. We are interested in your ideas and your ability to present them well. No legal research is necessary.

I certify that the attached essay is my own work, and that it has not been edited or otherwise changed by another person.

______________________________  _________________________
Signature                       Date

______________________________  _________________________
Name (please print)             Social Security Number