



APPLICATION INSTRUCTIONS

Bachelor of Arts in Psychology (Campbell)
School of Education and Liberal Arts

General Information

Individuals planning to take courses for credit must be admitted to the university before registering for, or attending, classes. The admission process examines both the academic and personal qualifications of applicants. The university seeks to ensure that students accepted into its programs have the ability to benefit from, and contribute to, the integrated educational experience offered here. Applications for this program are accepted year-round. Students are admitted each quarter.

It is recommended that prospective students submit the application and all required documentation at least two months prior to the quarter of anticipated enrollment. John F. Kennedy University reserves the right to verify the authenticity of a given document through contact with the issuing source. All documentation submitted in support of an application for admission becomes the property of the university and will not be returned. Photocopies of documents submitted to support an application will not be given to applicants, students or outside parties.

Individuals desiring to enroll in classes for personal enrichment should apply as nondegree students.

John F. Kennedy University does not discriminate against qualified individuals with disabilities in admissions or in access to programs. Admissions decisions are made independent of need for financial aid.

All application documentation must be submitted directly to John F. Kennedy University Admissions and Records Office, 100 Ellinwood Way, Pleasant Hill CA 94523-4817.

Requirements for All Applicants

- Application/Statistical Information Form. Please type or print legibly on the Application Form. Provide all requested information, and sign and date the application.

The information requested on the Statistical Information Form provides the university with a profile of its students and statistical data required for funding from the federal government and foundations. An applicant's admission to the university will not be affected if all questions are not answered.

- Nonrefundable application fee. The nonrefundable application fee must accompany the Application Form. Please make checks payable to John F. Kennedy University.

Bachelor's Degree Program	\$55
Nondegree	\$30
International Student	\$55

- Two sets of official transcripts from all colleges and universities attended. Transcripts must be sent directly to the Admissions and Records Office from the issuing institution to be considered official. Transcripts then become the property of the university and will not be returned, or released to another party.

Note: Because the BA in Psychology is an upper division program, applicants are expected to have completed a minimum of 45 quarter units of lower division requirements prior to application or have a high potential of completing these requirements through the College Level Examination Program (CLEP), DANTES Subject Standardized Tests (DSST), assessment of military service or corporate-sponsored learning.

- Personal statement: three double-spaced, typewritten pages outlining the reasons for pursuing a bachelor's degree in psychology at this time. Please include your name on your statement and submit in duplicate.

Please see other side

- Admission interview with an academic advisor. All applicants are required to have an interview. Appointments may be made by calling 408.874.7740. Applicants who live outside the San Francisco Bay Area may arrange a telephone interview.

Requirements for International Applicants

Requirements for all applicants as listed previously, plus the following:

- Certified translations of all school transcripts, if not in English.
- Credential Evaluation Service report. All international transcripts must be evaluated by an approved credential evaluation service showing course-by-course detail and lower/upper division breakdown.
- Certification of Finances.
- Test of English as a Foreign Language (TOEFL) for all applicants whose native language is not English. A TOFEL score of 550 on the paper test or 213 on the computer test is required.

Applicants who wish to transfer from other accredited US educational institutions must fulfill all application and admission requirements and be in good standing as full-time students in their present institution.

- Note:
1. The deadline for submission of an international application and required documentation is three months prior to the quarter of anticipated enrollment.
 2. The United States Citizenship and Immigration Services (USCIS) requires that the name of the applicant match exactly with the name of the passport.

Questions concerning international student application or admission should be directed to the international student advisor in the Admissions and Records Office (925.969.3339).

Nondegree Applicants

Individuals interested in taking courses for credit but not interested in pursuing a degree should apply for admission as nondegree students by submitting applications for admission with the appropriate nonrefundable application fee. Nondegree applicants are required to have a pre-admission interview, but are not required to submit transcripts, personal statements or letters of recommendation.