



School of Education and Liberal Arts
Bachelor of Arts in Philosophy and Religion
Bachelor of Arts in Psychology (Pleasant Hill)
Bachelor of Arts in Science, Health and Living Systems
Bachelor of Arts in Social Ecology

General Information

Individuals planning to take courses for credit must be admitted to the university before registering for, or attending, classes. The admission process examines both the academic and personal qualifications of applicants. The university seeks to ensure that students accepted into its programs have the ability to benefit from, and contribute to, the integrated educational experience offered here. Students are admitted twice a year, for summer or winter quarter.

John F. Kennedy University reserves the right to verify the authenticity of a given document through contact with the issuing source. Documentation submitted in support of an application becomes the property of the university and will not be returned. Photocopies of documents submitted to support an application will not be given to applicants, students or outside parties.

John F. Kennedy University does not discriminate, in admissions or in access to programs, against qualified individuals with disabilities. Admissions decisions are made independent of need for financial aid.

Individuals desiring to enroll in classes for personal enrichment should apply as nondegree students and schedule an interview with the chair of the Department of Education.

All application documentation must be submitted directly to John F. Kennedy University, Admissions Office, 100 Ellinwood Way, Pleasant Hill CA 94523-4817.

Requirements for All Applicants

- Application/Statistical Information Form. Please type or print legibly on the Application Form. Provide all requested information, and sign and date the application.

The information requested on the Statistical Information Form provides the university with a profile of its students and statistical data required for funding from the federal government and foundations. An applicant's admission to the university will not be affected if all questions are not answered.

- Nonrefundable application fee. The nonrefundable application fee must accompany the Application Form. Please make checks payable to John F. Kennedy University.

Bachelor's Degree Program	\$60
Nondegree	\$40
International Student	\$40

- Two sets of official transcripts from all colleges and universities attended. Transcripts must be sent directly to the Admissions and Records Office from the issuing institution to be considered official. Transcripts become the property of the university and will not be returned.

Note: Because John F. Kennedy University offers primarily upper division programs, applicants are expected to have completed a minimum of 45 quarter units of lower division requirements prior to application or have a high potential of completing these requirements through the College Level Examination Program (CLEP), DANTES Subject Standardized Tests (DSST), assessment of military service or corporate-sponsored learning.

Please see other side

- Admission interview with an academic advisor. To schedule an interview with the School of Education and Liberal Arts, please call 925.969.3575. Applicants who live outside the San Francisco Bay Area may arrange for a telephone interview.
- Personal statement: Two copies of a 3 page, double-spaced, typewritten essay outlining the reasons for pursuing a Bachelor of Arts degree at this time.
- Advising meeting. If admitted, and upon assessment of transfer credit by the Admissions Office, the student is required to meet with a faculty advisor prior to registration for courses.

Requirements for International Applicants:

(Including all previously mentioned requirements)

- Certification of Finances.
- Certified translations of all transcripts, if not in English.
- Test of English as a Foreign Language (TOEFL), for all applicants whose native language is not English. A TOEFL score of 550 on the paper test or 213 on the computer test is required.
- Credential Evaluation Service report. All international transcripts be evaluated by an approved credential evaluation service showing course-by-course detail and lower/upper division breakdown.

Applicants who wish to transfer from other approved US educational institutions must fulfill all application and admission requirements and be in good standing as full-time students in their present institution.

- Note:
1. The deadline for submission of application and required documentation is three months prior to the quarter of anticipated enrollment.
 2. The United States Citizenship and Immigration Services (USCIS) requires that the name on the application match exactly with the name on the passport.

Questions concerning international student application or admission should be directed to the international student advisor in the Admissions Office (925.969.3339).

Nondegree Applicants

Individuals interested in taking courses for credit but not interested in pursuing a degree should apply for admission as nondegree students by submitting applications for admission with the appropriate nonrefundable application fee. Nondegree applicants are not required to submit transcripts.

